





Thank you

Let me begin by thanking you for booking Hermione Hardwick Photography as your photographer for your Wedding.

Hermione is my full name but you're welcome to call me Hemmy (as people know me as) but that's up to you 😊

Photography is a very personal thing, so it is great to know that you trust me with that choice.

I want your images to reflect and represent you and your guests at your wedding. To achieve that I will work closely with you to get a good feel and idea of what your day or evening will look like.

This is your own little book of go to guides for all the information you will need from me along with the t&c's .

I hope this will fully answer questions you may have. But if not, just give me a shout.



.HERMIONE HARDWICK.
.PHOTOGRAPHY.



Pre-wedding consultation

A consultation sounds scary, doesn't it! Well, do not worry it isn't. It is just a good chance for us to have a catch-up and a chat over a cup of tea or coffee, or if you prefer over the phone. Don't worry, you can still have a cuppa...

This will just give us a chance to go through all the finer details, so that I have a clearer picture in my head of your event and for us to make sure I have all the correct details.

This will also give you the chance to tell me or give me a list of people or groups you may want photographed, or if there is going to be change in venue.

We can also discuss how you would like to receive your images and what would work best for you. Everyone has their own preference, but I'm happy to help with all kinds of suggestions. Don't worry, I'll try not to blow your mind with loads of info



YOU'RE BIG DAY

So you're getting married and it is getting closer to your big day, how exciting!!

There are lots of things to organise, and to think about. It is my aim to help you finalise and think about those key parts of your day to capture all of the important moments, the key moments and those moments you can re live over and over again.

I like to keep myself in the background at weddings, so that I can catch those moments without guests or you as a couple even knowing, they make the best photos.

As you know my style is documentary but I am also pretty good at creative and cleverly styled portraits... how I hear you ask!

I like to really get to know you and your guests, so I try my best in that split second to read the moment and what sort of angle and style would suit that person or group. This sometimes can take me a second, but I will check all of my shots, and if I don't think they have worked I will re take, as long as it is the right time to do so.

If you would like group shots, I ask that we try to time these before the event that way we can be super organised. I can help you with this for timings...

Now when it comes to photographing you as a newlywed couple I try my best to make sure you feel relaxed, and I just shoot away! You leave the 'what works and looks best' to me

On the day I will arrive slightly ahead of the start time of the wedding, just so that I can get ready and I will stay till our arranged time, but if I feel a little extra needs to be captured I may stay slightly over our timings. Don't worry not extra cost, unless previously agreed.







FAQ's

Do I back everything up?

I don't think I would sleep very well if I didn't back everything up. Your photos will be safe with me.

Do you have a second shooter?

Yes this is definitely something I can arrange, I know lots of photographers who would love to get involved.

Will the photos be colour or black & white or both?

When I go through and edit your photos, I will go through each photo and decide whether the image looks better in black and white or colour. As I shoot digital, it is not a problem to switch it back if you prefer all the images in colour

Do I need to feed you?

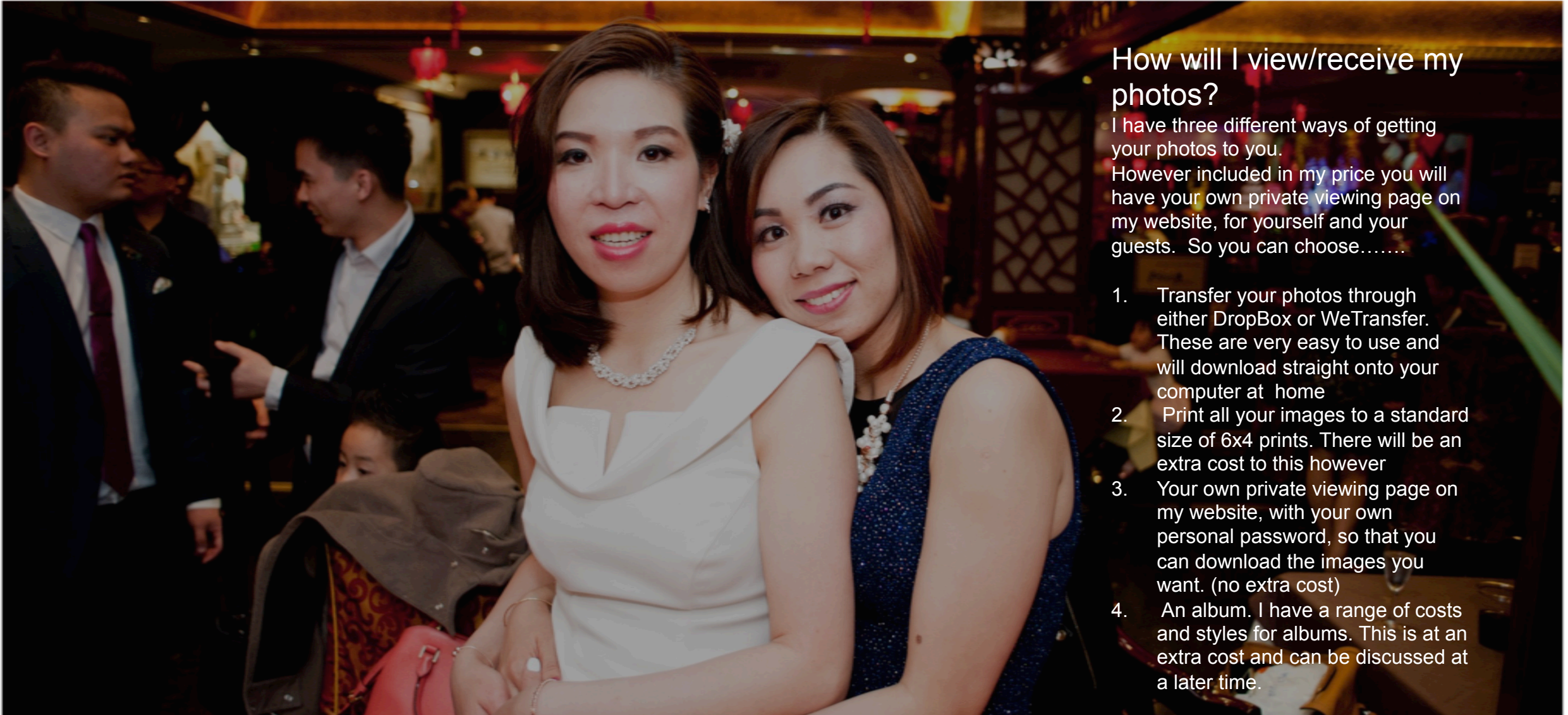
Well I do love my food, but I only ask if you could save me a little something. If I am with you for a number of hours, my batteries need recharging sometimes...

What if you get ill? I get asked this one all the time, and I would ask this too if I were you. Well, so far I have never fallen ill or unable to photograph an event... but if for some strange reason I could not shoot your event, I know lots of equally skilled and talented photographers who are ready to help

Money? Deposits and when do I pay you?

As we would have discussed my charge will include my travel and editing time and equipment. However, if your wedding is outside London there will be a higher charge. I ask for a non-refundable £50.00 deposit which comes off your final payment, this is my way of securing your booking. The final payment is due one week before the event or on the actual day, unless previously agreed.





How will I view/receive my photos?

I have three different ways of getting your photos to you. However included in my price you will have your own private viewing page on my website, for yourself and your guests. So you can choose.....

1. Transfer your photos through either DropBox or WeTransfer. These are very easy to use and will download straight onto your computer at home
2. Print all your images to a standard size of 6x4 prints. There will be an extra cost to this however
3. Your own private viewing page on my website, with your own personal password, so that you can download the images you want. (no extra cost)
4. An album. I have a range of costs and styles for albums. This is at an extra cost and can be discussed at a later time.

TERMS & CONDITIONS

• TERMS AND CONDITIONS

- 1) This constitutes an order for event photography with "Hermione Hardwick Photography". It is understood that any and all digital images, proofs, sample prints and negatives remain the property of the photographer Hermione Hardwick, unless other arrangements are previously agreed and made. Regardless they may be used for promotional marketing and advertising, display and other promotional purposes, by Hermione Hardwick Photography. Although all care will be taken with each image and proof, print or negative taken at event, the photographer limits any liability for loss or damage or failure to deliver pictures for any unforeseen circumstances out of the photographer's control, but ensures all deposits are returned.
- 2) Upon receipt of booking, "Hermione Hardwick Photography" will reserve the time and date agreed, and will not make any other bookings for that time and date. For this reason all deposits are non refundable if event is cancelled for any reason.
- 3) A deposit of £50 is due on receipt of this contract once agreed. With remaining money to be paid one week before, or on the day of the event. Unless agreed through a business invoice of which the full amount will be due within 28 days.
- 4) There is no other official photographer other than "Hermione Hardwick Photography" (and associate photographers) present on the day. Please understand that we want certain photographic elements of the event to be made quick & easy for you and your guests whilst maintaining high quality images. For this reason "Hermione Hardwick Photography" reserve the right to prohibit guests from taking photographs if considered obtrusive to the professional photographer/s. It is the clients responsibility to ensure guests do not interfere with the professional photography.
- 5) "Hermione Hardwick Photography kindly requests the client/venue provide warm food and refreshments for the photographer, if the event is a day long event or over 4 hours. If you unable to provide this, you must inform "Hermione Hardwick Photography"
- 6) All Album, products and services provided are non-refundable. It is understood that, in the event of any unforeseen circumstances causing loss of photographic record, the photographer will only be responsible for the return of all the money paid to date, although every effort will be made to retake the photographs.
- 6) Clients are given 2 complimentary proofing stages when album designs are being created. Further requested proofs from the client are charged at £50 per request.
- 7) Photographs, albums and other products are usually available 3-4 weeks after ordering. However, during busy times, this can extend to 6-7 weeks.
- 8) Products are charged at the current rate of request and not when the event is booked. Photographic packages remain the same, regardless of any changes to the current packages.
- 9) Every image that you view or download through a private viewing on page on "Hermione Hardwick Photography" website is individually corrected to the highest standard. This can take 2-4 weeks to produce.
- 10) "Hermione Hardwick Photography" can not be held responsible not taken. Especially of individual specific images that are not requested formally/directly. "Hermione Hardwick Photography" cannot be held responsible for lack of time given for photographs taken of preparations, couples portraits and group shots. It is photographs artistic licence to gage if a image has worked or isn't working, and if they feel that guests are becoming frustrated waiting.
- 11) "Hermione Hardwick Photography" will store your images for 1 year after the date of event. After this year "Hermione Hardwick Photography" is no longer responsible for storing the images.
- 12) If your package includes an album, "Hermione Hardwick Photography" provides a 12 month time scale to complete your album. If the album in the package has not been "sent to the lab" exactly once year after your event date, the client will be asked to pay for the album in full at the current rate. It is the responsibility of "Hermione Hardwick Photography" to re-warn & remind the client when this deadline is approaching.
- 13) Prior to the event the client will be asked to suggest photographs to "Hermione Hardwick Photography" & every care and effort will be taken to ensure they deliver these images, the final content of the selection are at the discretion of "Hermione Hardwick Photography". Requested images are not always guaranteed.
- 14) it is mutually agreed that the following terms of agreement form an integral part of this contract and that no variation or modification of this contract should be effective unless agreed by both parties in writing.
- 15) "Hermione Hardwick Photography" will keep confidential and not disclose to any third party or make material or information communicated to him/her in confidence for the purposes of the photography, save as may be reasonably necessary to enable the Photographer to carry out his/her obligations in relation to the commission.
- 16) If young children or young people are photographed "Hermione Hardwick Photography" will not share or use photographs without prior permission on social media or for marketing materials. This is strictly used under the Child Protection Act. All permissions will be discussed with client before event.
- 17) "Hermione Hardwick Photography" is covered by public liability insurance and is advanced DBS checked. Certificates are available upon request.

Contact and where to pay

The easiest way to keep in contact and to keep up to date with my recent work is through social media. If you have any questions at any stage before your event please don't hesitate to contact me via the details below.

TEL: 07789984750

EMAIL: hermionehardwickphotography@outlook.com

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INSTAGRAM : [@hermionehardwickphotography](https://www.instagram.com/hermionehardwickphotography)

WEBSITE: www.hermionehardwick.com

All payments to be made to:

Hermione A Hardwick
Sort code:77-91-29
Account No: 09726660
Lloyds Bank.





HERMIONE HARDWICK
PHOTOGRAPHY